

## **INFORMATION ACC. ART. 13 GDPR**

GARTNER KG

On 25th May 2018, the General Data Protection Regulation 2016/679 of 27th April 2016 (GDPR) of the European Union came into effect. In this information sheet, we would like to inform you about your rights and thus comply with our obligation to provide information in accordance with Art. 13 GDPR.

GARTNER confirms that the GDPR and the relevant Austrian laws – the Austrian Data Protection Act (DSG) and the Austrian Telecommunications Act of 2003 (TKG 2003) – on the protection of natural persons with regard to the processing of personal data have been noted, that these laws are observed without exception, and that a trustworthy handling of your personal data is thus guaranteed.

The personal data provided by you will expressly only be used for specific purposes with regard to the transport order/contract and will only be processed for the duration of the transport order/contract or for the duration of the entire business relationship. The processing is, therefore, necessary for the execution of the contract in terms of Art. 6 (1) b GDPR. Storage beyond this period shall only take place on the basis of legal obligations, in accordance with the statutory retention obligations specified for this. These arise expressly from the relevant statutory provisions, such as the Austrian Federal Fiscal Code (BAO), the Austrian Commercial Code (UGB) and the Austrian Civil Code (ABGB).

The following personal data shall be processed for the above purposes: company name, address, customer, VAT ID number, bank data, name of the contacts in your company, role, title, telephone number, e-mail address and other data which is necessary for processing the contractual relationship, e.g. loading and unloading addresses. Under no circumstances will personal data with regard to the categories specified in Art. 9, Art. 10 GDPR be processed or stored.

Your personal data will be forwarded to the following recipients: Within GARTNER KG, your data will be received by the departments or employees who require it for the fulfilment of contractual and statutory obligations and to protect legitimate interests. Data shall be transferred to banks, authorities (tax office, etc.), if necessary between the individual companies in the Group, to subcontractors and, if need be, to insurance companies, appraisers, debt collection companies, legal representatives and courts. In addition, authorised processors (in particular IT service providers) will receive your personal data from us. Both the companies within the Group and the processors are contractually obliged by corresponding order processing contracts to treat your personal data as confidential and to only process it within the scope of the provision of your services.

You have the right to access, correction, erasure, restriction, data portability, revocation and objection in accordance with Art. 15 ff GDPR, as well as a right to appeal to the Austrian Data Protection Authority, Wickenburggasse 8, 1080 Vienna. If you have any queries relating to your personal data or with regard to exercising your rights, please contact gdpr@gartnerkg.com.

The data processing controller is Gartner KG, Linzer Strasse 40, 4650 Lambach, Austria, Managing Director Richard Gartner. You can reach our data protection officer Ms Nicoletta Haider by e-mail at gdpr@gartnerkg.com.

As personal data is only used and processed to a limited extent in our business relationship, GARTNER assumes that this document provides sufficient guarantees and that a separate agreement is unnecessary.